

## **PRESIDENTS' COUNCIL**

Minutes

October 2, 2018

### **MEMBERS PRESENT:**

President Tim Cook

Vice President David Plotkin

HR Dean Patricia Anderson Wieck

FTF President Laurette Scott

PIO Lori Hall

Recorder Denice Bailey

Vice President Alissa Mahar

College Council Dean Sue Goff

ASG President Clare Hansen

Admin/Confidential President Sunny Olsen

Classified Association President James Logan

### **WELCOME/INTRODUCTIONS**

Tim welcomed the group. First meeting for him as well as some of the members. The group did an ice-breaking exercise with pennies.

### **SHARED GOVERNANCE POLICY AND PRACTICE**

Tim distributed handouts on the mission and purpose of Presidents' Council, shared governance, and how board policy and administrative regulations are made. He said since he is new, we will discuss and learn about these documents together.

Tim asked what happens when consensus cannot be reached. The group responded that it rarely does not reach consensus. A few policies have been tabled for later discussion, but no other items have been delayed in PC. Tim would like PC to have agreement on how to handle future item. Alissa agreed this is an important question, particularly around budgetary issues.

Patricia said a year ago, there was agreement to move things forward even if not unanimous approval. The group tries to reach consensus on moving things forward in the process, rather than 100% approval.

Tim asked how items get on the Board of Education agenda. David responded the Board may request items, but the president places the majority of items on the agenda. Items may be drawn from activities in the legislature, Oregon Community Colleges Association, Oregon Presidents' Council, and other outside organizations. Others will email Tim and Denice to ask if a particular topic can be included.

Tim reviewed the rest of the responsibilities of PC. Alissa questioned budget operations. Should it be budget development? David said budget development is under the Budget Advisory Group.

Tim asked about staff recognition. There was discussion of the Success Maker awards, which are selected by members of this team, but not discussed in the meeting. Any major changes to the staff recognition events should probably be discussed in this group.

Tim asked about student events. David said at every PC meeting, there is a report-out for all associations, including ASG, and in addition, Clare can contact Denice if she has something for the agenda.

## **PRESIDENTS' COUNCIL AS A GOVERNANCE COUNCIL**

Tim reviewed the shared governance principles. Any changes would have to go through a shared governance process. No changes were requested.

He reviewed the process for creating board policy and administrative regulation (AR). Tim asked how association presidents communicate information back to their constituents. There was discussion of access via the web/portal. Sunny said it would be helpful to have guidance on how and what to communicate to her association. Leslie has never notified members about any policy changes, other than the one regarding animals in the classroom. Laurette said not everyone is equally skilled in communication. Denice offered to send the link to the meeting minutes to the association presidents so they can forward to their constituents. All agreed.

Denice will make a note in the minutes to clarify if any items are being referred to college council.

Lori said we have not been posting ARs to myclackamas, but that is something that needs to happen. We need to let people know when changes are made.

Tim thanked the group for going through this with him and learning this process. He asked that everyone come to meetings anticipating the good in everyone. Tim will be monitoring the civility.

## **ASSOCIATION REPORTS**

ASG – Clare reported:

- Week of welcome was really busy but good.
- They are still trying to hire people.
- They hosted a community fair at Harmony.
- They are getting their goals ready for the year.

FTF – Laurette had no report.

PTF – Leslie reported:

- She is working with Patricia on a first aid/CPR class.
- She is working with David on a few things.
- PTS has notified the college of their intent to bargain.
- She is still filling representative positions.
- The association lunch was chaotic but engaged more people than before.
- Many people are interested in being on the bargaining team.
- They are starting the Engaged project with two brand new people.

Classified – James reported:

- Classified approved the new bylaws, which passed by a large margin. He will forward them to Patricia.
- They have notified the college of their intent to bargain, which will start in January.

Admin/Confidential – Sunny reported:

- She held the association luncheon at Harmony and we talked about how to support ASG and the

Cougar Cave.

- She suggested having a competitive canned food drive. Laurette said competitions don't go over well with her group. Leslie agreed. Clare suggested setting a total goal instead. Leslie suggesting having the Thanksgiving baskets again this year. There was consensus to do a food drive or whatever ASG needs. Clare agreed to send a list of specific needs out. Sunny said volunteer help is needed in the Cougar Cave as well.

College Council – Sue reported:

- The first meeting of the year is this Friday.

**OTHER**

Lori announced the ITC grand opening is Friday at 4:00, and hopes everyone will attend. Demonstrations will be going on all day.

Adjourn 4:46 pm